



# Federal Way Soccer Association

## Federal Way Soccer Association Annual General Meeting Minutes

December 1, 2025

### Call to Order

6:37pm

### Roll Call

#### Board Members

President - Tim Holtman

Vice President – Chris Morrow

Secretary – Dave Lanning

Treasurer – Dave Lanning

Registrar – Nicole Holtman

2<sup>nd</sup> VP of Admin – Jenna Martinez

Fields Director – Vacant, functions performed by Nicole Holtman as Admin

Webmaster – Vacant, functions performed by Nicole Holtman as Admin

Michelle Patton – PacNW Rep

#### Observing Members

Malia Arrant – PacNW CEO

### Reading of Previous Minutes

**Motion to approve minutes: Chris / Jenna / All**

### Officer Reports

- President
  - Nothing to report
- Vice President
  - In conversation with Leagueside sponsorship for spring
- Secretary
  - Nothing to report
- Treasurer
  - Nicole reporting. Fall registration numbers submitted to PacNW for invoicing. Two years of background checks weren't submitted previously. Submitting this to PacNW. WYS increasing rates in 2026.
- Registrar
  - Fall registration approximately 500.
  - 3 select teams formed with approximately 45 registered.
  - Rec program financials discussed.
  - Spring rec registration opened today.
    - 6 volunteers registered already

## November 2025 Board Meeting Minutes

- Early bird discounts through Dec 29<sup>th</sup>
- \$25 sibling discount implemented
- 2<sup>nd</sup> VP of Admin
  - Nothing to report
- Fields Director
  - Nothing to report
- Webmaster
  - Nothing to report
- Club Representative Report
  - Nothing to report

### Committee/Chairpersons Reports

No current committees.

### Unfinished Business

#### Sponsorships and grants

FWSA has been given a grant by King County. We are working on finalizing the contract. Spend items to be discussed when contract is complete.

#### Bank Signer Changes

Dave Lanning to be added to account, Chris Morrow to be removed. Change has not occurred as of this meeting.

### Proposals

#### Bylaw Revisions

Bylaw revision proposal.

Bylaw updates were discussed. Board is moving to a governance model framework vs an operational entity.

**Motion to approve bylaws as presented. Dave / Chris / All**

### New Business

#### Officer Elections

Odd number year elections. Elections according to newly approved bylaws.

- Vice President
  - Nomination for Chris Morrow. Chris ran unopposed and was unanimously voted in.
- Secretary
  - Nomination for Dave Lanning. Dave ran unopposed and was unanimously voted in.
- Member at Large #5
  - Nomination for Jenna Matinez. Jenna ran unopposed and was unanimously voted in.

#### Officer Appointments

Vacant positions to be appointed in accordance with the bylaws.

- President

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- Tim Holtman retains president position as it is an even year election.
- Treasurer
  - Vacant and board is actively searching for appropriate candidate.
- Member at Large #6
  - **Motion for Nicole Holtman. Chris / Jenna / All**
- Club Rep PacNW
  - Appointed by member club. Malia Arrant is PacNW club rep

### 2026 Budget

FY25 (6/2024-5/2025) financial review presented and discussed.

Budget presented for FY26.

**Motion to approve budget as presented. Dave / Tim / All**

### Financial Committee

Board proposed a financial oversight committee to include Treasurer, Secretary, Association admin, and Others as Board chooses.

**Motion to create Financial Committee. Malia / Chris / All**

### Scheduling

- Next board meeting Monday February 2<sup>nd</sup>, 2026.

### Good of the Game

Open discussion

### Adjourn

**Motion to adjourn 8:58pm Tim / Malia / All**